

WINSFORD PARISH COUNCIL

DRAFT Minutes of the Extra-ordinary Meeting of Winsford Parish Council Held on Thursday 30 April 2020 at 2.00pm virtually via Zoom

PRESENT: Councillors: Colin Wilkins (CW) – Chair, John Bray (JB) (part of meeting), Kevin Connell (KC), Sarah Little (SL), David Luscott (DL), Mel Mileham (MM), Patrick Watts-Mabbott (PWM), and Parish Clerk Nic Kemp (NK)

Due to delays with starting the meeting online, CW opened the meeting at 2.10pm

30.1 Queries submitted by members of the public – None

30.2 Apologies for Absence – Clerk noted that JB was not present

30.3 Declaration of Interests – None

30.4 In light of the Coronavirus (Covid-19) pandemic and government advice, this Council resolves that:

- a. Should the council be unable to meet for whatever reason, the Clerk be given delegated authority to progress all ongoing matters and projects and authorise all regular payments and incur expenditure in line with the Council's agreed budget.
- b. Any decisions taken under resolution (a) above will be taken, whenever possible, in consultation with the Chairman and Vice Chairman of council. A record of all decisions and expenditure incurred under delegated authority will be kept and reported to members when the Council next meets.
- c. The authority to decide the council's response to planning applications be delegated to the Clerk, in consultation with the Chairman and Vice Chairman of council. Whenever possible, members of the Council will be informed of applications out for consultation and will be invited to submit comments to the Clerk.
- d. The provisions outlined in resolutions (a-c) above will override any requirements to the contrary in the Council's standing orders, financial regulations or terms of reference.
- e. The Clerk, in consultation with the Chairman and Vice Chairman, may incur expenditure, where such expenditure will help the community's efforts to support those in need of assistance or prevent social isolation.

KC prop, DL sec, unanimously agreed.

30.5 Virtual Meeting Protocol – PWM prop adopting the protocol previously circulated by the Clerk, SL sec, unanimously agreed.

30.6 Planning Application 6/40/20/101 – The Old School, Winsford - Proposed variation of Conditions 3 and 11 of approved application 6/40/12/102 to allow increase in floor area of dwelling through creation of first floor accommodation together with the installation of roof lights:

JB joined the meeting at 2.30pm

JB prop supporting the application, as this will make it more suitable as a family home, DL sec, unanimously approved.

30.7 Update on progress with website – Domain name now transferred to Council at cost of £12. Council very pleased with look of website, some concerns over presence of forum. **Clerk to seek advice from SALC, DL to seek guidance from Wix on operating forum.** DL and resident who set up website have ability to remove forum posts. DL prop, KC sec, transferring to new website by 1 June and running, with forum, as trial until next meeting. Forum to be closely monitored by DL and resident during trial. 6 for, 1 abstain. DL to arrange training on website for Clerk. KC thanked the DL and village resident for their work on the website.

30.8 Retrospective approval of payments made in March – JB prop, PWM sec, unanimously agreed:

- a) SALC course fees for Councillor Essentials and Chairman Course – total £80
- b) Mrs N Kemp £271.62 Clerk's salary and £92.51 expenses – total £364.13

30.9 Approval of appointment of David Luscott as liaison between WSG and the Council – Proposal amended to retrospective approval of appointment of David Luscott as liaison between WSG and the Council. PWM prop, CW sec, unanimously agreed. KC prop, CW sec, DL to convey thanks to all staff at the Oak Shop and all members of WSG for their efforts. Unanimously agreed.

30.10 Future Meeting Dates – Clerk confirmed requirement still exists for Council to meet minimum 4 times per year (May to May). Next meeting to be either Thursday 23 July ay 2pm virtually by online platform, OR Monday 27 July at 7.30pm in Village Hall. Clerk to confirm date and location by Friday 10 July in consultation with CW and KC.

There being no further business, the CW closed the meeting at 3.30pm

Date.....

Signed.....